



Board of Health Minutes

South Heartland District Health Department
Red Cloud Community Center, Red Cloud, NE 68970
July 5, 2023, 8:30am

Topic, Lead Person	Comments/Actions	Roll Call/Vote						
	<table border="1"> <tr> <td>Staff</td> <td>Michele Bever, Kelly Derby, Sam Coutts</td> </tr> <tr> <td>Guests</td> <td>Lamont Cook, Administrator, Webster County Community Hospital</td> </tr> </table>	Staff	Michele Bever, Kelly Derby, Sam Coutts	Guests	Lamont Cook, Administrator, Webster County Community Hospital			
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Guests	Lamont Cook, Administrator, Webster County Community Hospital							
	COVID-19 mods: Hand sanitizer and masks available							
Welcome & Call Meeting to Order Board Vice President (Chair)	<p>The July 2023 Board of Health meeting was called to order by Board Vice President, Sam Nejezchleb at 8:30am.</p> <p>Open Meeting Statement read aloud by Board Vice President, Sam Nejezchleb: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review. A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.</i></p>							
Determine Quorum	<p>Introductions/Roll Call</p> <p><i>Quorum met</i></p>	<p>Present Amyot, Jobman, Murphy Buschkoetter, Nejezchleb, Oldham, Shaw, Vance</p> <p>Absent Harrington, Grove, Kleppinger, Kohmetscher, McMeen, Neumann, Shackelford, Stichka</p>						
Approve or Amend Agenda	<table border="1"> <tr> <td colspan="2">Motion to approve the July 5, 2023 Board meeting Agenda</td> </tr> <tr> <td>Motion</td> <td>Amyot</td> </tr> <tr> <td>Second</td> <td>Vance</td> </tr> </table> <p><i>Motion Passed (voice vote)</i></p>	Motion to approve the July 5, 2023 Board meeting Agenda		Motion	Amyot	Second	Vance	<p>Ayes: All</p> <p>Nays: None</p>
Motion to approve the July 5, 2023 Board meeting Agenda								
Motion	Amyot							
Second	Vance							

Approve Minutes	Motion to approve the May 3, 2023 Minutes		Ayes: All
	Motion	Shaw	Nays: None
	Second	Murphy Buschkoetter	
	<i>Motion Passed (voice vote)</i>		
Finances K Derby	K Derby presented the financial report for the end of the Fiscal Year. It was a high income period -- enough to put \$300K down on the new roof and remodeling project and still maintain a \$665K balance. \$350K of that balance is earmarked due to its receipt up-front from lump-sum awards versus the reimburseable-type of award we're used to. Net Income sits at \$840K. The IDC rate ended the year at roughly 32%, 5% short of the 27% negotiated rate. A new rate will not be negotiated at this time. Outstanding invoices sit at \$50K. And the budget vs actual tracks closely for the year. The discrepancies are due to the inclusion of COVID expenses in the budget when in reality the pandemic waned.		Ayes: All
	Motion to accept financial report		Nays: None
	Motion	Shaw	
	Second	Murphy Buschkoetter	
	<i>Motion Passed (voice vote)</i>		
Finance Committee M Bever	Actions from Finance Committee		Ayes: Amyot, Jobman, Murphy Buschkoetter, Nejezchleb, Oldham, Shaw, Vance
	Motion to approve 6% Cost of Living wage increase		
	Motion	Finance Committee	Nays: None
	Second	Shaw	
	<i>Motion Passed (roll call vote)</i>		
	Motion to approve Revised Staff Wage Guidelines for FY 2024		Ayes: Amyot, Jobman, Murphy Buschkoetter, Nejezchleb, Oldham, Shaw, Vance
	Motion	Finance Committee	Nays: None
	Second	Amyot	
<i>Motion Passed (roll call vote)</i>			

<p>Policy Committee K Derby</p>	<p>Policies HR 606 (Procurement), HR 504 (Wellness Policy), and HR 205 (Employee Wellness Performance Benefit) were presented for approval following the Policy Committee review on June 28, 2023. HR 606 revised its "small purchase" upper limit to \$249,999 to align with federal guidance. HR 504 and HR 205 only contain minor updates.</p> <p>Motion to approve revised policies HR 606, HR 504, and HR 205</p> <table border="1"> <tr> <td>Motion</td> <td>Policy Committee</td> </tr> <tr> <td>Second</td> <td>Oldham</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Policy Committee	Second	Oldham	<p>Ayes: Amyot, Jobman, Murphy Buschkoetter, Nejezchleb, Oldham, Shaw, Vance</p> <p>Nays: None</p>
Motion	Policy Committee					
Second	Oldham					
	<p>K Derby presented a new policy (Policy Review and Creation), which outlines processes and frequency for policy review and changes made between Board meetings, if necessary.</p> <p>Motion to approve new policy</p> <table border="1"> <tr> <td>Motion</td> <td>Policy Committee</td> </tr> <tr> <td>Second</td> <td>Murphy Buschkoetter</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Policy Committee	Second	Murphy Buschkoetter	<p>Ayes: Amyot, Jobman, Murphy Buschkoetter, Nejezchleb, Oldham, Shaw, Vance</p> <p>Nays: None</p>
Motion	Policy Committee					
Second	Murphy Buschkoetter					
	<p>Informational: M Bever brought forward a copy of the revised bylaws for Board review. A final version will be provided at least 10 days before the September 6, 2023 Board Meeting for Board approval.</p>					
<p>Staff Bi-Monthly Report M Bever</p>	<p>M Bever highlighted actions from each of the 10 essential services, noting data/trends provided by new surveillance coordinator, analytics on social media, Region 3 Summit and Strategic Planning for opioid response/settlement funds, reminder/recall efforts to improve child vaccination rates, PHAB accreditation reports, statewide initiative on environmental public health services and workforce, and successes with improving access to mental wellness screening for youth.</p> <table border="1"> <tr> <td>Motion</td> <td>Murphy Buschkoetter</td> </tr> <tr> <td>Second</td> <td>Amyot</td> </tr> </table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Murphy Buschkoetter	Second	Amyot	<p>Ayes: All</p> <p>Nays: None</p>
Motion	Murphy Buschkoetter					
Second	Amyot					
<p>Line of Sight / Performance Management Report M Bever</p>	<p>Informational: M Bever provided an overview of line-of-sight performance reports for Falls Prevention (prepared by Liz C.) and the Building Healthy Families Program (prepared by Brooke Wolfe). Each report included performance measures for each step of the line-of-sight, progress on measures, trends, and an action plan/next steps.</p>					

Communications from Executive Director M Bever	<i>Informational:</i> M Bever provided local updates on COVID and noravirus, national update on Malaria (HAN included in the packet) and the new RSV vaccination recommendation for adults. She shared her leadership/professional activities, SHDHD staffing update, gave a legislative update regarding bills passed impacting public health and interim studies to watch, news from NACCHO highlighting chronic underfunding of public health and a CDC report on increase in e-cigarette sales in 2020-2022. A copy of PHAB Annual Report 3 was included in the packet.	
Communications from Board Members Chair	S Nejezchleb serves on the SHDHD staff wellness committee and requested that Board members consider providing information/presentations for the staff wellness program (SN previously did a "Stop the Bleed" presentation that went very well). She also announced the Cancer golf tournament she is planning for Aug. 5. K Murphy, Webster County: Blue Hill Early Learning program partnered with the United Methodist to provide an Early Learning Center/High Quality Daycare. They were awarded \$500,000 for remodeling the church.	
Announcements / Upcoming Events M Bever	S Nejezchleb encouraged Board members to consider attending NALBOH this year in Tacoma WA July 31-Aug 2.	
Local Community Leader Lamont Cook	Webster County Hospital Administrator, LaMont Cook, provided information about various changes the hospital is making to better serve the community. Some of the bigger changes include a weekly event, Wellness Wednesdays, which provides discounted lab tests to the community to educate them on their numbers. The HPV vaccine was recently added to their Vaccines for Children program, and they were also approved for low-dose CT screening and colorectal cancer screening with the goal of catching individuals at risk for cancer early. Ultrasound was recently added to the hospital and they are expecting the new cardiac stress test machine to arrive in the next two weeks. They are also in the process of acquiring the Blue Hill Clinic from Mary Lanning with hopes of making it a rural healthcare clinic. In addition to that, they are switching to a new electronic records system, Cerner Community Works, which is set to go live in October. Barriers/Concerns: EMTs, but no paramedics for ALS transport; addressing the nursing shortage.	
Public Comment	None	

Adjourn	Motion to adjourn		Ayes: All
	Motion	Murphy Buschkoetter	Nays: None
	Second	Jobman	
	<i>Motion Passed (voice vote)</i>		
	Adjourned 10:30am		
	Next Meeting: September 6, 2023 Adams County		

Respectfully submitted,

Charles F. Neumann

Charles Neumann, Secretary/Treasurer
 Board of Health
 South Heartland District Health Department

Aug 7, 2023
 Date