



Board of Health

Clay County: United Church of Christ, 220 South Alexander, Clay Center, NE

July 11, 2018 8:30 a.m. (Light Breakfast available at 8:15 am)

AGENDA

Apprx. Time	Topic, Lead Person	Expected Outcomes
8:30 (4')	Welcome & Opportunity for Public Comment - Chair	<ol style="list-style-type: none"> 1. Meeting Call to Order, Open Meeting Statement 2. Introductions / Roll Call 3. Approve Agenda 4. Public Comments
8:34 (1')	May 2, 2018 Board Meeting Minutes – Chair	Approve Minutes of May Meeting – Board Action
8:35 (15')	Introduction of Local Community Leader by Exec. Dir. Guest: Laurie Sheridan, Director, Clay County Health Dept. Strategic Plan Goal 2B: <i>Increase Community Engagement</i>	Board learns about Clay County public health activities, concerns and successes, and shares local public health needs and successes.
8:50 (5')	Accreditation Update – J. Johnson, Accreditation Coord. <ul style="list-style-type: none"> • Site Visit Team Report Update • Process status, next steps <i>(multiple Essential Services; PHAB Domain 12)</i>	<ol style="list-style-type: none"> 1. Board is able to describe Department’s progress along the Accreditation timeline.
8:55 (15')	Finances – Exec. Dir.; SHDHD Operations/Finance Mgr Administration/Management - <i>PHAB Domain 11, SP Goal 4</i> <ul style="list-style-type: none"> • Financial Report (Reconciliation, Bank Statement, Year to Date Financials) • Line of Credit Update • Grants/Funding Status/ Contracts/Subawards Status • System Award Management (SAM) Renewal • Risk Management Assessment <i>Governance – PHAB domain 12, PHAB domain 11; BOH Core Functions</i>	<ol style="list-style-type: none"> 1. Accept Financial Report – Board Action 2. Awareness of financial health /funding sources/ budgetary needs
9:10 (5')	Quality Improvement/Performance Management – J. Johnson, Accred. Coord./Standards & Performance Mgr. <ul style="list-style-type: none"> • QI Project updates • Workforce Development Plan Report - Org Culture, Succession Planning 	<ol style="list-style-type: none"> 1. Board is aware of QI Activities (client interact tracking, Joe payroll/accts knowledge transfer docs, agenda/minutes doc standar)
9:15 (5')	Resolution: Health Literacy – J. Johnson, Accred. Coord./Standards & Performance Mgr <i>PHAB Domain 3, ES 3</i>	<ol style="list-style-type: none"> 1. Aware of SHDHD’s Health Literacy Work Plan 2. Approve Resolution on Health Literacy – Board Action
9:20 (10')	Committee Reports: Ethics Committee – M. Blum, M. Hallock <i>Governance – PHAB domain 9; ES 9</i>	<ol style="list-style-type: none"> 2. Board learns about Ethics Committee activity
9:30 (10')	Break (10 min)	Refreshment / Stretch & Move!
9:40 (5')	Community Health Assessment 2018 update – Exec. Director <i>Essential Service 1; PHAB Domain 1</i>	<ol style="list-style-type: none"> 1. Board is aware of upcoming Community Health Assessment events and activities. Board members plan to participate.
9:45 (10')	Bi Monthly Report on 10 Essential Services from Staff Staff Specific Report, SHDHD Activities by Community and County <i>Governance – PHAB Domain 12; All Essential Services</i>	<ol style="list-style-type: none"> 1. Board is able to describe activities of the Department 2. Accept Bi-Monthly Report – Board Action
9:55 (5')	Communications from Exec. Director <ul style="list-style-type: none"> • Executive Director’s Report Q and A <i>Governance – PHAB Domain 12</i>	<ol style="list-style-type: none"> 1. Latest updates on key issues, work plan updates, etc. (Workforce development plan update; follow ups from last Board meeting)
10:00 (15')	Communications from Board Members - Chair Announcements/Upcoming Events – All (see next page) <i>Governance – PHAB Domain 12</i>	<ol style="list-style-type: none"> 1. SALBOH update –J Reimer 2. Board members share their community/county public health activities/issues and community or professional meeting briefs and legislative days – All Board Members
10:15	Adjourn	Board Action <i>(Next Meeting – September 5, 2018, Adams County, includes Budget Hearing for FY 2019)</i>