



Board of Health Minutes

South Heartland District Health Department
 Brodstone Memorial Hospital, 520 E 10th St, Superior, NE 68978
 May 3, 2023, 8:30am

Topic, Lead Person	Comments/Actions		Roll Call/Vote
	Staff	Michele Bever, Kelly Derby, Sam Coutts	
	Guests		
	COVID-19 mods: Hand sanitizer and masks available		
<p>Welcome & Call Meeting to Order Board President (Chair)</p>	<p>The March 2023 Board of Health meeting was called to order by Board President, Nanette Shackelford at 8:32am</p> <p>Open Meeting Statement read aloud by Board President, Nanette Shackelford: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i></p> <p>A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.</p>		
<p>Determine Quorum</p>	<p>Introductions/Roll Call</p> <p><i>Quorum met</i></p>		<p>Present Amyot, Kohmetscher, McMeen, Neumann, Shackelford, Shaw, Stichka, Vance</p> <p>Absent Fegler-Daiss, Harrington, Grove, Kleppinger, Murphy, Buschkoetter, Nejezchleb</p>

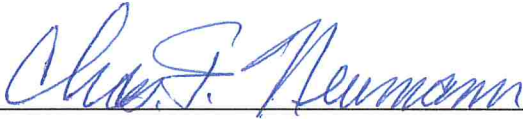
Approve or Amend Agenda	Motion to approve the May 3, 2023 Board meeting Agenda		Ayes: All
	Motion	Kohmetscher	Nays: None
	Second	Neumann	
	<i>Motion Passed (voice vote)</i>		
Approve Minutes	Motion to approve the March 1, 2023 Minutes		Ayes: All
	Motion	Neumann	Nays: None
	Second	Shaw	
	<i>Motion Passed (voice vote)</i>		
Nominating Committee T Kohmetscher	T Kohmetscher is bringing forward candidate Erin Jobman, DVM, MPH, for consideration as Board Veterinarian. A copy of her resume is provided.		Ayes: Amyot, Kohmetscher, McMeen, Neumann, Shackelford, Shaw, Stichka, Vance
	Motion to approve appointment of Veterinarian position		Nays: None
	Motion	Nominating Committee	
	Second	Amyot	
<i>Motion Passed (roll call vote)</i>			
Finances K Derby / M Bever	Derby presented the financial report. The big story this period is ARPA. \$708K was received in ARPA funding: \$555K was received from federal and used to pay the building loan, and \$153K was received from the City of Hastings. Cash position is \$682K. FEMA balance is \$99K. Net Income, at \$856K, is going to remain high due to purchase of new building, which is considered an asset and therefor does not offset income. Grant income is only \$32K. IDC remains steady at 33% of total expenses. Invoices of \$283K remain uncollected.		Ayes: All
	Motion to accept the Financial Report		Nays: None
	Motion	Kohmetscher	
	Second	Vance	
<i>Motion Passed (voice vote)</i>			
Finance Committee C Neumann	Informational - C Neumann reviewed information in the finance committee minutes, noting that the Consumer Price Index is 8% and social security COLA is 8.7% for 2023. Vance, Neumann, and Shaw all stated that their counties had not made a decision regarding cost-of-living raises at this time. Bever informed the board that after reviewing the NAHLD 2023 Salary Survey Report, most of SHDHD's wage ranges are in line with those of similar local health departments (by population or budget). The upper and lower limits of SHDHD's wage ranges by position will be adjusted based on approval of cost of living raises, as applicable. The department will bring a cost of living raise proposal to the July meeting for Board approval.		

Home Visitation Program Presentation M Bever	<p>Informational - M Bever shared 2 short videos from NE DHHS, one (What Is Home Visiting? https://www.youtube.com/watch?v=fgBgM7ENV6U) described the Nebraska-Maternal Infant Early Childhood Home Visiting Program (N-MIECHV) and the other (Home Visitors Are Partners in Family Resilience - https://www.youtube.com/watch?v=0RWCKVhjX4Y) shared stories about the program through families participating in the program. Bever reviewed highlights from the handouts in the Board packet, which included information on location of current programs in Nebraska and which counties are priorities for new programs (includes Adams County); benchmark areas addressed through home visitation, screening tools used to assess family member needs/status; requirements and target population for the program; the measures that are tracked to demonstrate progress; and evidence of effectiveness. SHDHD completed a program review to assess feasibility/sustainability of the program in our district. Funding would be a blend of Federal MIECHV funds, state general funds, and TANF. Will include this in next fiscal year budget, if department decides to move forward.</p>							
Policy Committee	<p>Policies HR 100 (Bereavement), HR 106 (Military Service), and HR 107 (Parental Leave) were presented for approval following the Policy Committee review on April 19, 2023. These policies only contain minor updates.</p> <p>Motion to approve revised policies HR 100, HR 106, and HR 107</p> <table border="1" data-bbox="354 1289 1133 1409"> <tr> <td>Motion</td> <td>Shackelford</td> </tr> <tr> <td>Second</td> <td>Neumann</td> </tr> <tr> <td colspan="2"><i>Motion Passed (roll call vote)</i></td> </tr> </table>	Motion	Shackelford	Second	Neumann	<i>Motion Passed (roll call vote)</i>		<p>Ayes: Amyot, Kohmetscher, McMeen, Neumann, Shackelford, Shaw, Stichka, Vance</p> <p>Nays: None</p>
Motion	Shackelford							
Second	Neumann							
<i>Motion Passed (roll call vote)</i>								
Staff Bi-Monthly Report M Bever	<p>The bi-monthly report was included in the Board packet. Bever highlighted the success story about all regular SHDHD team members attending the NE Public Health Conference on April 4-5. Bever asked whether Board members had questions or wanted to know more about anything included in the report. C. Neumann asked what Bever thought was the most important issue facing public health currently. Bever cited behavioral health (mental health, substance misuse) and chronic diseases as being top concerns locally.</p> <table border="1" data-bbox="354 1814 1133 1932"> <tr> <td>Motion</td> <td></td> </tr> <tr> <td>Second</td> <td></td> </tr> <tr> <td colspan="2"><i>No Action Taken</i></td> </tr> </table>	Motion		Second		<i>No Action Taken</i>		<p>Ayes:</p> <p>Nays:</p>
Motion								
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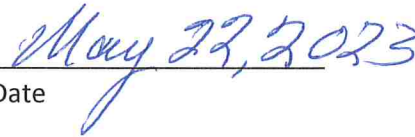
<p>Line of Sight / Performance Management Sample Report M Bever</p>	<p><i>Informational</i> - Bever reviewed SHDHD's draft revised Performance Management Framework, then explained the reporting process created for line of sight performance management, using the Communications line of sight as an example. Completed reporting templates for different lines of sight will be shared at staff meetings and brought to the Board.</p>	
<p>Communications from Director M Bever</p>	<p><i>Informational</i> - Bever's report included (1) COVID-19 update with information on current status and changes with the expiration of the federal pandemic emergency declaration; (2) Leadership/Professional, including SHDHD being recognized with United Way's Impact Award; (3) Personnel and open positions; (4) Future funding, budget planning, and federal funds management training; (5) Legal - FOIA requests; and (6) Legislative updates, including LB 421.</p>	
<p>Communications from Board Members Chair</p>	<p>N Shackelford: Clay Center having issues with staffing for the new pool but thinks they have what they need now to be open through the summer; Edgar pool possibly not opening due to staffing shortage. The Governor visited Clay Center.</p> <p>TJ Vance: Webster Co. - jail bond failed. Gave a \$25K donation each to four volunteer fire departments and two ambulance services. Possibly giving the first Opioid settlement to Region 3.</p> <p>T Kohmetscher: people are paying high-dollar amounts for two diabetes medications that promote weight loss; discussion on concerns about long-term outcomes and health care costs, especially with younger people.</p> <p>C Neumann: Adams - Give Hastings Day is Friday, May 5th. Shared that Sarpy County Jail does screening for mental illness and directs people at risk on another pathway, to treatment.</p> <p>McMeen: New addition to Brodstone Memorial Hospital will be up and running June 1st. New Administration at Superior Public Schools; CNA Pathways program.</p> <p>D Shaw: Clay County having issues with right of ways during the installation of new fiber optic lines for broadband.</p> <p>Amyot: VA - PACT ACT that provides care to those exposed to hazards while in uniform, leading ot lung issues, malignancies. Those who might have been exposed should contact their VSO.</p>	

Announcements / Upcoming Events M Bever	<i>Informational</i> : Upcoming events listed on the back of the agenda. Bever pointed out the National Association of Local Boards of Health (NALBOH) meeting July 31- August 2 in Tacoma, WA. SHDHD will support Board member attendance at the national conference. K. Derby encouraged board members to let her know their interest in attending so she can include it in the budget.					
Local Community Leader J Stichka	Board Member Jean Stichka of Nebraska Extension - Nuckolls County, provided information about their 4-H program and the numerous benefits it provides - 8 major topic areas and 250 categories for 4-H that promote leadership and independence. She also shared highlights of other extension activities, such as offering certification for childcare.					
Public Comment	None					
Adjourn	Motion to adjourn <table border="1" data-bbox="365 793 1138 869"> <tr> <td>Motion</td> <td>McMeen</td> </tr> <tr> <td>Second</td> <td>Neumann</td> </tr> </table> <i>Motion Passed (voice vote)</i> Adjourned 10:45am Next Meeting: July 5, 2023 Webster County	Motion	McMeen	Second	Neumann	Ayes: All Nays: None
Motion	McMeen					
Second	Neumann					

Respectfully submitted,



Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department



Date