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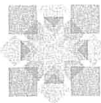DISTRICT

**HEALTH
DEPARTMENT**

BoH Minutes 01.05.2021

<u>**Board of Health Minutes**</u>
South Heartland District Health Department
Meeting Location: Community Center, 555 W. Gage Street, Blue Hill, NE
January 5, 2021

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Kelly Derby, Janis Johnson	
	Guest: Iva Prinsen, Administrator at Azria Health Blue Hill	
	COVID-19 modifications: masking and distancing	
Welcome & Public Comment - Chair	The January 2022 Board of Health meeting was called to order by Board President Nanette Shackelford at 8:30am.	
	Open Meeting Statement read aloud by Board President Shackelford: Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A link to the Nebraska Open Meeting Law was posted with Board Agenda on the SHDHD website.	
Determine Quorum	Introductions / Roll Call *Quorum met*	**Present:** Hallock, Harrington, Kleppinger, Kohmetscher, Meyer, Nejezchleb, Neumann, Shackelford, Shaw, Waechter-Mead, Vance **Absent:** Blecha, Fegler-Daiss, Stichka,
Approve or Amend Agenda	Board approval of January 5, 2022 Agenda: Motion made by Nejezchleb, Seconded by Hallock. Voice vote. *Motion Passed*	Ayes: All Nays: None
Declare Conflicts of Interest	Board President Shackelford's daughter, Lauren Shackelford, now works at the Health Department.	
Public Comments	None	
Approve Minutes	Board approval of November 3, 2021 Board Meeting Minutes: Motion made by Kohmetscher, Seconded by Hallock. Voice vote. *Motion Passed*	Ayes: All Nays: None
COVID-19 Update – M. Bever	Bever summarized the current state of the COVID-19 pandemic in our department: transmission remains very high, 16 recent deaths (fatality rate increased to 1.7%). Omicron variant is in our department. Testing is in higher demand; the district is contracting with the State to provide drive-through tests (through subcontract to other local entities). Disease investigation is largely being automated at this point. Bever also summarized the recent CDC changes with regard to quarantine and isolation, and reported that the effectiveness of various treatments varies with Omicron.	
Bi-Monthly Report on 10 Essential Services from Staff – M. Bever	Bi-monthly report from staff included in the Board packet. Bever noted that despite our work with the pandemic, the department is maintaining COVID or non-COVID activities in all 10 Essential Services. Board acceptance of Bi-Monthly Report: Motion made by Meyer, Seconded by Harrington. Roll call vote. *Motion Passed*	Ayes: All Nays: None
Finances – K. Derby/ M. Bever	Derby reported that the department's cash position is still strong, but as we are no longer receiving FEMA funding, net income is down about $75K for the period. No line of credit has been needed since last period, however. Though net income is down for the period, net income for the year is $182K. Overtime expenses are declining, while vaccine-related costs are still high. Derby also highlighted that Indirect Costs (IDC) are 26% of total costs though reimbursement for those costs is currently the de minimus of 10%. The department is staying under budget. And outstanding invoices amounting to $101K are all recent. Bever's report that receiving just 6.2% of ARPA funds from all municipalities would cover the department's outstanding needs for COVID-19, behavioral health project, a mobile public health services clinic, and facilities upgrades, generated a bit of discussion. The consensus advice: keep moving, keep speaking.	

	Board acceptance of the Financial Report: Motion made by Shaw, Seconded by Kohmetscher. Roll call vote. *Motion Passed*	Ayes: All Nays: None
Committee Reports Policy Committee – P. Meyer	Meyer presented Policies HR103 (Paid Time Off), HR104 (Leave Without Pay), and HR206 (Bonuses), for approval following Policy Committee review on December 28, 2021. The benefits Policies contained simple revisions by Derby, while the Bonuses Policy was largely rewritten by Derby and was reviewed by legal counsel for its compliance with State law. Board acceptance of revisions for Policies HR103, HR104, and HR206: Motion made by Meyer, Seconded by Waechter-Mead. Roll call vote. *Motion Passed* Meyer also presented, from the Policy Committee to the Board, Resolution #2022-1 (Employer-Funded Health Insurance Premiums) for its approval. The funding amount remains the same as last year. Board acceptance of Resolution #2022-1: Motion made by Meyer, Seconded by Hallock. Roll call vote. *Motion Passed*	Ayes: All Nays: None Ayes: All Nays: None
Performance Management & Quality Improvement Update – J. Johnson	The Quality Improvement-Performance Manage Plan and Chart for Goals Progress included in the Board packet. Changes/updates in the plan were highlighted. This is approved by the Board annually. The Draft After Action Report (08.2020 through 05.2021) - AAR Capabilities/Action Plan Chart included in the Board packet. Staff participated in identifying for the chart: actions implemented, barriers/opportunities (during this time period) and actions planned to address going forward. Point of contact and start/end dates will be added before submitting the AAR with the Public Health Emergency Preparedness (PHCC) grant. Board acceptance of the Quality Improvement Plan: Motion made by Meyer, Seconded by Nejezchleb. Roll call vote. *Motion Passed*	Ayes: All Nays: None
Communication from Executive Director – M. Bever	Executive Director report included in the Board packet. On the Strategic Plan, Bever highlighted activity on PHAB Accreditation, financial stability, and communicating on the "why" of public health. She also noted an increased awareness of meeting rules as a result of her attendance at NACO annual meeting presentation to health directors that she wants to pass on to the Board. The Department's Annual Report has been completed and will be printed. Bever reported working with Shackelford regarding suggestions from Board members covered in her annual evaluation. She also pointed out two NACCHO financial policy statements regarding federal actions that could impact SHDHD's funding for falls prevention and public health emergency rapid response. Bever provided a link to a report released in December called Public Health Forward, which provides a roadmap for modernizing public health.	
Board Quality Improvement: Partner Engagement	Bever highlighted the four key roles of the board of health governance function: Partner Engagement, especially the roles of connecting to the community and stakeholders on public health issues, partnering within communities to help to mitigate negative impacts of public health trends, and emphasizing positive impacts of current health trends (all relevant to the pandemic response and how the board can assist).	
Communications from the Board	Shackelford noted that she has been working with Bever as a follow up to the ED annual evaluation, including supporting the Board's ability to share information with communities.	
Local Community Leader – Iva Prinson, Administrator at Azria Blue Hill	Prinsen became the Administrator of the LTC facility in March 2021 so has been on the ground, running, ever since. She thanked the community who fought for the survival of her facility, which was to be closed. The facility employs 50. Regarding COVID-19: seven of her residents are in the "red zone," replacing absent employees is constant, getting supplies is difficult, and testing continues twice a week. Staff beliefs vary for COVID-19 vaccination, which has been a difficult part of her job. At present, 75% of her staff has been vaccinated.	
Adjournment	Motion to adjourn by Neumann, Seconded by Harrington. Voice Vote. *Motion passed.* Adjourned at 10:36am. Next meeting March 2, 2022 in Adams County.	Ayes: All Nays: None

Respectfully Submitted,

Signature: _Chas. F. Neumann_ Date: 2-7-2022

Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department