

## Board of Health Minutes South Heartland District Health Department Meeting Location: Hastings NE November 1, 2017

	November 1, 2017	
Topic, Lead Person	Comments/Actions	Roll Call / Vote
Welcome & Public Comment	Staff Present: Michele Bever, Denise Ferguson, November Board of Health meeting was called to order by President N. Shackelford at 8:30am	
- Chair	Open Meeting Statement: Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.	
	Roll Call:  Quorum met	Present: Bohrer, Kuehner, Mead, Meyer, Neumann, Reimer, Salyards, Samuelson, Shackleford, Siemsen. Absent: Blum, Christensen, Hallock, Kleppinger.
	Introductions: None	
	Approve or amend agenda: No Amendments	
	Public Comments: None	
Minutes from Previous Meeting	Motion to approve minutes from September 6 <sup>th</sup> Board of Health Meeting by P Meyer and seconded by J. Reimer.	Aye: All Nays: None
	Motion Passed	
Community Leader	Introduction of Local Community Leader- Ex Director M. Bever Guest: Senator Steve Halloran, Dist. 33  J. Reimer gave introduction of SHDHD as well as the history of public health and public health funding in Nebraska. She shared a public health fact sheet and 2016 SHDHD Annual Report. She explained that the health department works at the population level and she shared the Board's concern regarding sustainability and threats to health care cash funds.  Senator Halloran is a believer of local government. He explained that the upcoming session is a short session and most work will be on bills in que from last session. His Priority Bill is LR 6 regarding Nebraska to participate in a convention of States for the purpose of putting fiscal constraints on the Federal government. Discussion on use of public assistance funds being used for purchase of drugs (the Senator is a supporter of Drug Courts). Discussion of overpopulation of jails related to the start of community-based behavioral health programs. Discussion on plans for Regional Center and potential for expanded drug treatment program for boys.	
Finances	Finances – Exec Director Dr. Bever gave the financial report. Review of revenue and expenses for 1st qtr. Have billed \$92,146.84 for the month of October. Line of credit has not been used since January 2017.  Motion to accept Financial report was made by Meyer and seconded by Samuelson  Motion Passed Grants/Funding Status: Status updates were included in executive director's written report. There were no questions.	Aye: All Nays: None
Committee Reports	Policy Committee: Peggy Meyers reported that the Policy Committee reviewed a process for the board to develop position papers on key topics, following the example of a county Board of Health in Iowa (presented at a SALBOH meeting that Exec). Director attended). The plan is to follow this example to implement a process that	

	would help fulfill the Board's responsibility in policy development. The Committee also reviewed the SHDHD Continuity of Operations Plan (COOP), focusing on the Board responsibilities outlined in Tables 2 and 4, which were included in the Board packet to remind all Board members of responsibilities and authorities in the absence of Exec Director. The Committee also reviewed a document on the essential services of public health and potential additional opportunities for ES 6: enforcing public health laws. This document was also included in the Board packet. Dr. Bever asked if any Board members thought that any of the investigations/enforcement activities that are currently being handled by NeDHHS or Dept of Ag are problematic and whether we should be consider taking them on locally. She said that Adams County/City of Hastings Combined Services Committee has already reviewed the list and did not have any recommendations to move these activities to the local level. Board consensus that each County Board should review the list and make recommendations, as needed.	
Accreditation	Accreditation Update- Janis Johnson shared status of accreditation process and next steps. Nanette Shackelford asked for clarification of Board involvement in next steps and timing of site visit. Janis explained that there would be Board training at the January meeting provided by Pat Lopez, several Board members would need to be available for the 2-day site visit, which would likely occur in March or April 2018, and that these Board members would review Domain 12 (governance) documents that were submitted.	
	CHIP Performance Management (measuring how we are doing on our health priority areas): health surveillance coordinator Jessica Warner shared the Community Health Improvement Plan (CHIP) performance management dash board for the Substance Abuse priority. Board members commented on the continued upward trend of texting and driving in youth and asked what we are doing about it. Dr. Bever referred Board members to the strategies in the CHIP. Board members agreed this would be a potential topic for a position paper.	
	Rev Kuehner left @ 9:30 am	
	Each staff member present introduced themselves and gave a brief highlight of their program area outcomes: Dr. Bever highlighted Jim Morgan's work with nursing homes and "point of dispensing" (POD) exercises (since he was out conducting one of the exercises); Liz Chamberlain (Fall Prevention, Smart Moves DPP program Recognition by CDC), Dorrann Hultman (Every Woman Matters Women Health Event), Lorena Najera (Spanish Smart Moves Diabetes Prevention Class final numbers), Brooke Wolfe (Chronic Disease Prevention, working with the clinics and pharmacies). Jean Korth (Chronic Disease Prevention). Jessica Warner (Disease Surveillance, collection of data).	
Communications from Executive Director	Exec Director Report: Dr. Bever said that the audit was not finalized in time for November meeting. She asked whether it would be appropriate to schedule the audit presentation to Budget/Finance Committee for review and to accept the audit on behalf of the Board in order to file it with the State by the end of December.	
	Motion by Neumann to allow the Finance Committee to review and accept the audit before it is submitted to the State. Seconded by Reimer.	Ayes: all Nays: none
	Motion Passed	
	SHDHD Satellite Offices. Discussion of need to continue to staff satellite offices one day each month. What kind of SHDHD presence should we have in each county? P. Salyards recommended that the supervisors and commissioners on the Board of Health ask their county boards what kind of presence they would like to see in their county going forward.	
	Dr. Bever reported on mischief occurring with SHDHD property, including flower pots being dumped over, bike rack being moved, and sign letters stolen.	
	Dr. Bever asked if there were any questions about the rest of the Executive Director's report. There were none.	
	Motion to accept Bi-Monthly report was made by Meyer and seconded by Siemsen.	Ayes: all Nays: none
	Motion Passed	



Communications	SALBOH Update – J. Reimer reported that the next phone conference is on November				
from Board	14th.				
Members	Shackelford - hosted Red Cross blood drive at Sandy Creek School collecting 48 pints.				
Guest: Dr. Tom	Address from Dr. Tom Williams, Nebraska DHHS Director of Public Health and				
Williams	Chief Medical Officer. Dr. Williams gave some background on himself and shared				
	that today is the 1 year anniversary of his start date with DHHS. He shared data and				
	activities related to opioid misuse in Nebraska, including: Opioid Summit last summer				
	(NE is 50 <sup>th</sup> in the nation regarding opioid epidemic, but he stated that NE wants to get				
	ahead of the problem); PDMP (Prescription Drug Monitoring Program – a patient care				
	tool that involves pharmacy, patient and physician); pain management initiatives in				
	health care; expanded access to Naloxone (to be carried by EMS in some areas). He				
	also shared information and activities related to obesity in NE. SHDHD is				
	implementing many of these obesity initiatives in our district.				
Adjournment	N. Shackelford called an informal adjournment at 10:30 am. Discussion with Dr.				
	Williams continued				
	Next meeting: January 3, 2018 in Nuckolls County				

Respectfully Submitted,

Signature: C.F. Meuman Pate: Nov. 29, 2017

Charles Neumann, Secretary/Treasurer

Board of Health

South Heartland District Health Department