



Board of Health – Special Meeting

South Heartland District Health Department, 606 N. Minnesota Ave, Hastings NE 68901

February 3, 2016, 8:30 a.m. (Light Breakfast available at 8:15 am)

AGENDA		
Aprx. Time	Topic, Lead Person	Expected Outcomes
8:30	Welcome & Opportunity for Public Comment - Chair	<ol style="list-style-type: none"> 1. Meeting Call to Order, Open Meeting Statement 2. Roll Call 3. Introductions 4. Approve or Amend Agenda 5. Public Comments
8:35	Nov 4 Board Meeting Minutes – Chair Jan 6 Board Meeting Minutes - Chair	<ol style="list-style-type: none"> 1. Approve Minutes of Nov 4 Meeting – Board Action 2. Approve Minutes of Jan 6 Meeting – Board Action
8:40	Personnel Committee – J Reimer <ul style="list-style-type: none"> • Health Director letter regarding Merit Raise 	<ol style="list-style-type: none"> 1. Board Action
8:45	Finances – Exec. Dir. <ul style="list-style-type: none"> • Financial Report • Line of Credit Update • Grants/Funding Status • Insurance Policy Renewal Costs 	<ol style="list-style-type: none"> 1. Accept Financial Report – Board Action 2. Awareness of financial health /funding sources/ budgetary needs
9:00	Accreditation Brief; Resolution and Letter of Support for Accreditation Process - M Bever, J Johnson	<ul style="list-style-type: none"> • Board supports health director and staff efforts to improve quality, performance and accountability, approves submitting a letter of intent to seek accreditation and approves the payment of Accreditation fees - Board Action
9:20	Annual Report 2014-2015 – M Bever	<ul style="list-style-type: none"> • Accept Annual Report – Board Action
9:30	Break (10 min)	<ul style="list-style-type: none"> • Refreshment / Stretch & Move!
9:40	Communication to City/County Governments <ul style="list-style-type: none"> • Promoting community capacity to meet needs of returning veterans and their families • Health and Wellness in the Worksite for local government employers {Strategic Plan Goal 2C: Send clear, concise information to elected community officials on important public health legislation/issues at least once a year)	<ul style="list-style-type: none"> • Board determines focus of FY 2015-16 Communication(s) – Board Action
9:50	Policy Committee – Michelle Oldham Policy Recommendations: <ul style="list-style-type: none"> • Wellness Policy revision • Holiday-Vacation-Sick Policy revision • Weapons and Firearms Policy • Attendance and Job Abandonment Policy • Electronic Communication Policy • Procurement Policy • Travel Time Compensation • Transportation of Sensitive Documents 	<ul style="list-style-type: none"> • Approve Policy Updates – Board Action
10:10	Potential Legislative Activity LB 1013 LB 1032 Others - See Summary of Bills	<ol style="list-style-type: none"> 1. Positions and Action determined - Board Action

10:25	Communications from Exec. Director	2. Bi-Monthly Report, Latest updates on key issues, Strategic Plan, CHIP, CHA (Mini-MAPP community assessment); Performance Management, QI, Accreditation, Community Partnerships, Legislative: Interim Hearing for LB 257 – Public Health Funding, Interim Hearing LR 306 – Medicaid Expansion, LB 18, LB 1013
10:40	Marketing/Educational Videos for local public health: <i>Nebraska’s Local Public Health Departments & Community Hospitals: Partners in local solutions for improved community health;</i> <i>Making the Business Case: Community Health Investments Yield Results</i>	<ul style="list-style-type: none"> Review the Community Health Improvement Process: Community Partnerships to Improve the Public’s Health. This 7-minute video describes Kimball County Hospital's exciting efforts to improve community health in ways consistent with the County Health Rankings & Roadmaps Model and Approach and also highlights the role of the Panhandle Public Health District in this effort. Community Health in Action: Investments in Community Health This 4-minute video from CDC’s Division of Community Health includes clips from Omaha, NE.
10:50	Communications from Board Members Announcements/Upcoming Events - All	<ol style="list-style-type: none"> SALBOH update – J. Reimer Board members share their community/county public health activities/issues and community or professional meeting briefs – All Board Members
11:00	Adjourn	

Next Meeting in Webster County – March 2

Board Members - Please consider attending and/or helping us promote these upcoming events and observances:

- 1) Help protect those around you – get your Influenza Immunization!
- 2) January/February – Annual Report presentations to County Boards
 - Nuckolls Co – January 11, 9:30 am
 - Clay Co –January 12, 10:30 am
 - Adams Co – Feb 2, 9:45 am
 - Webster Co – Feb 16, 9:00 am
- 3) More ‘Smart Moves’ Classes begin (Evidence-based Diabetes Prevention Program) –
 - January 20 - Superior (Hospital Employees only)
 - February 22 - Hastings YMCA
- 4) January is Radon Action Month – promote testing for Radon, the second leading cause of lung cancer!
- 5) Public Health Awards Nominations – Is there an organization or individual in your county that should be recognized with a public health award? Consider nominating them! Nominations due January 22nd
- 6) Legislative Hearings:
 - LB 1032 - Transitional Health Insurance Program Act – Feb 10
 - LB 1013 – Tobacco Tax and Distribution of Proceeds – Feb 11
- 7) SHDHD Annual Board Meeting – March 2 (regular-scheduled meeting – Webster County)
- 8) SHDHD Annual Banquet and Public Health Awards – March 9, 11:30 – 1:30, Hastings
- 9) Hastings Walkability Summit – April 13, 2016 9 am – 4 pm

Open Meeting Compliance:

- Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster Counties and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at the South Heartland District Health Department, 606 N. Minnesota Ave, Suite 2, Hastings, Nebraska. This meeting is being held in open session.
- A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.

South Heartland's Guiding Principles:

- We are committed to the principles of public health and strive to be a credible, collaborative and stable resource in our communities.
- We seek to perform our duties in a courteous, efficient and effective manner within the limits of sound fiscal responsibility.
- We work together to create a positive environment, listening carefully and treating everyone with honesty, sensitivity, and respect.

Board of Health Principles* of Good Faith:

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| <ul style="list-style-type: none"> ➤ Regularly attend and actively participate in board of health and committee meetings. If unable to attend, be able to provide a valid excuse for absence. ➤ Ensure that time at board of health meetings is set aside for updates on public health problems and what the health department is doing, or needs to do, in regard to such challenges. ➤ Have a thorough knowledge of the duties and provisions found in the bylaws and charter of the organization. ➤ Involve others in health department functions and funding efforts, special events, and activities to promote and support programs and services. ➤ Heed corporate affairs and keep informed of the central activities and operations of programs. | <ul style="list-style-type: none"> ➤ Support majority opinions of the board. ➤ Advocate for public health by communicating regularly with community leaders and elected officials about perceived needs and possible resources. ➤ Ensure minimum statutory or technical requirements are met regarding filing annual report, withholding employee taxes, etc. ➤ Record personal conduct and register dissents in the minutes, or by letter. ➤ Avoid any semblance of self-dealing or enrichment; discourage any business transactions between directors and the organization. ➤ Accept no pecuniary profits except that which is expressly provided in compensation or reimbursement within the bylaws or laws of the city, county, and state. |
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*Board of Health Handbook, page 32

South Heartland District Health Department Strategic Plan 2013 - 2017

Vision: Healthy people in healthy communities

Mission: The South Heartland District Health Department is dedicated to preserving and improving the health of residents of Adams, Clay, Nuckolls and Webster counties. We work with local partners to develop and implement a *Community Health Improvement Plan* and to provide other public health services mandated by Nebraska state statutes.

Guiding Principles:

- ❖ We are committed to the principles of public health and strive to be a credible, collaborative and stable resource in our communities.
- ❖ We seek to perform our duties in a courteous, efficient and effective manner within the limits of sound fiscal responsibility.
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Goals and Priority Activities:

- 1. Provide leadership implementing the *Community Health Improvement Plan (CHIP)***
 - A. Monitor implementation of the plan and success achieving targeted outcomes, encouraging the use of evidence-based practices and reliable, accurate and timely measures and data
 - B. Work with partners to raise the visibility of the plan in our communities
- 2. Increase community engagement in the work of the South Heartland District Health Department (SHDHD)**
 - A. Identify “hearts/hubs” of small communities (places, events, and community leaders) and engage with them to collect feedback about health needs as well as to promote programs
 - B. Maximize the impact of board meetings by selecting visible community meeting sites, including a “Public Comment” agenda item and personally inviting local leaders to share their perspectives
 - C. Send clear, concise information to elected community officials on important public health legislation/issues at least once a year
- 3. Increase the Board’s capacity to perform core functions of public health governance**
 - A. Assess board members’ strengths, expertise and connections and use them effectively to further the work of the SHDHD
 - B. Provide brief training sessions at the end of three regularly scheduled board meetings and require members to participate in at least two training sessions per year
- 4. Assure sufficient resources to provide services**
 - A. Monitor legislative actions that could reduce Health Care cash fund and changes in funding streams related to the Affordable Care Act and other federal and state mandates
 - B. Continue focus on quality improvement and increasing operational efficiencies while providing staff and board members with the tools and training needed to do their work
 - C. Monitor SHDHD programs and services to identify where changes need to be made (reductions or expansions)
 - D. Assess sustainability when evaluating growth opportunities