

Board of Health Minutes
 South Heartland District Health Department
 Barrett Alumni Center, 1001 N 6th Ave, Hastings, NE 68901
 March 1, 2023, 8:30am

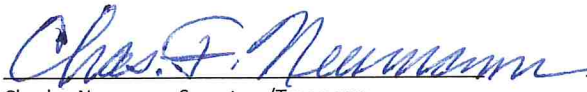
Topic, Lead Person	Comments/Actions	Roll Call/Vote
	Staff Michele Bever, Janis Johnson, Kelly Derby, Brooke Wolfe, Sam Coutts	
	Guests Chief Adam Story, HPD	
	COVID-19 mods: Hand sanitizer and masks available	
Welcome & Call Meeting to Order Board President (Chair)	<p>The March 2023 Board of Health meeting was called to order by Board President, Nanette Shackelford at 8:31am</p> <p>Open Meeting Statement read aloud by Board President, Nanette Shackelford: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i></p> <p>A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.</p>	
Determine Quorum	<p>Introductions/Roll Call</p> <p><i>Quorum met</i></p>	<p>Present Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Shackelford, Shaw, Waechter-Mead</p> <p>Absent Blecha, Fegler-Daiss, Harrington, McMeen, Stichka, Vance</p>
Approve or Amend Agenda	<p>Motion to approve the March 1, 2023 Board meeting Agenda</p> <p>Motion Nejezchleb</p> <p>Second Waechter-Mead</p> <p><i>Motion Passed (voice vote)</i></p>	<p>Ayes: All</p> <p>Nays: None</p>
Approve Minutes	<p>Motion to approve the January 4, 2023 Minutes</p> <p>Motion Nejezchleb</p> <p>Second Kleppinger</p> <p><i>Motion Passed (voice vote)</i></p>	<p>Ayes: All</p> <p>Nays: None</p>

<p>Annual Board Meeting Business Chair</p>	<p>Chair reviewed the county board appointments to the Board of Health for terms April 2023-March 2026: Adams: Barbara Harrington - public spirited Clay: Sandra (Sam) Nejezchleb - public spirited Nuckolls: Jerry Grove - county commissioner Webster: TJ Vance - county commissioner</p> <p>For the professional representatives, Nominating Committee Chair Dr. Mike Kleppinger reported that he was willing to serve another term as dentist representative. Board physician (Timothy Blecha) and board veterinarian (Lindsay Waechter-Mead) have both decided to retire from the Board at the end of this term (March 2023). Kleppinger is bringing forward candidate Dr. Kathleen Amyot for consideration as Board physician. A copy of her bio is provided. Dr. Waechter-Mead reported that she had provided the name of a veterinarian candidate to nominating committee member Torey Kohmetscher. Dr. Bever reported that Kohmetscher, who was unable to attend the board meeting today, was planning to reach out to this potential candidate and Bever hoped we could bring a candidate name to the May Board meeting for appointment by the Board of Health.</p> <p>Motion to approve appointment of professional representatives: Mike Kleppinger, DDS (Dental) and Kathleen Amyot, MD (Physician)</p> <table border="1" data-bbox="365 821 1192 905"> <tr> <td>Motion</td> <td>Shaw</td> </tr> <tr> <td>Second</td> <td>Murphy Buschkoetter</td> </tr> <tr> <td colspan="2"><i>Motion Passed (roll call vote)</i></td> </tr> </table>	Motion	Shaw	Second	Murphy Buschkoetter	<i>Motion Passed (roll call vote)</i>		<p>Ayes: Murphy Buschkoetter, Nejezchleb, Neumann, Shackelford, Shaw, Waechter-Mead</p> <p>Abstentions: Kleppinger</p> <p>Nays: None</p>
Motion	Shaw							
Second	Murphy Buschkoetter							
<i>Motion Passed (roll call vote)</i>								
<p>Annual Board Meeting Business Chair</p>	<p>Shackelford asked Board members serving on Committees if they are willing to continue to serve March 2023-March 2024. Barb Harrington confirmed ahead of the board meeting that she would continue on Ethics and Policy Committees: <u>Ethics Committee</u>: Barb Harrington, Nanette Shackelford, community member Dr. Daniel Deffenbaugh (agreed in advance of the meeting) (Donna Fegler-Daiss and Jean Stichka not present to confirm willingness for reappointment) <u>Finance Committee</u>: Chuck Neumann, Treasurer; Nanette Shackelford; Dick Shaw <u>Policy Committee</u>: Sandra Nejezchleb, Chuck Neumann, Barb Harrington, Nanette Shackelford (ad hoc) <u>SALBOH Rep</u>: Sandra Nejezchleb <u>Representative to Staff Wellness Committee</u>: Sandra Nejezchleb <u>Public Health Awards Committee</u>: Sandra Nejezchleb, Torey Kohmetscher (not present to confirm), Nanette Shackelford <u>Nominating Committee</u>: Mike Kleppinger, Torey Kohmetscher (not present to confirm)</p> <p>Shackelford encouraged others to consider participating in a committee.</p> <p>The Board was requested to complete the annual paperwork included in their packets (Commitment to the Board, Conflict of Interest, Confidentiality, plus the annual Board performance management/evaluation survey) and given a few minutes to do so.</p> <p>Motion to approve Board Committee Assignments for March 2023 - March 2024</p> <table border="1" data-bbox="365 1688 1192 1778"> <tr> <td>Motion</td> <td>Nejezchleb</td> </tr> <tr> <td>Second</td> <td>Murphy Buschkoetter</td> </tr> <tr> <td colspan="2"><i>Motion Passed (roll call vote)</i></td> </tr> </table>	Motion	Nejezchleb	Second	Murphy Buschkoetter	<i>Motion Passed (roll call vote)</i>		<p>Ayes: Kleppinger, Murphy Buschkoetter, Nejezchleb, Shackelford, Shaw, Waechter-Mead</p> <p>Absent: Neumann (stepped out)</p> <p>Nays: None</p>
Motion	Nejezchleb							
Second	Murphy Buschkoetter							
<i>Motion Passed (roll call vote)</i>								

Finances K Derby	Derby presented the Financial Report. Cash position is \$391K, reflecting a net gain of \$204.6K fiscal YTD and \$106K for the period. No Line of Credit has been necessary. The building loan is still outstanding, waiting on ARPA reimbursement. Outstanding invoices of \$50K remain uncollected. FEMA balance is \$100K. IDC is at 33% of total expenses, holding pretty steady around that amount since the fiscal year began. A renegotiation of the IDC rate may be necessary to bring it up from 27.7%. Derby also presented a graph showing how revenue fluctuates wildly from month to month. Motion to accept the Financial Report Motion Shaw Second Waechter-Mead <i>Motion Passed (voice vote)</i>	Ayes: All Absent: Neumann (stepped out) Nays: None
Finance Committee C Neumann	Informational - See Finance Committee and Facility Task Force minutes. Neumann informed the Board that we have one year left in our 3-year contract with the Nebraska Auditor for Public Accounts, so no bids will be needed this year. The department received bids from two companies for repairing the roofs. The finance committee will be giving the go-ahead for one of the bids and will report back to the full board in May.	
Policy Committee S Nejezchleb	Nejezchleb presented Policies HR 105 (Insurance Benefits), HR 200 (Employee Pay), HR 204 (Weather Closing), and Internal Control Policy HR 603, for approval following the Policy Committee review on February 23, 2023. Three policies contain only minor updates. The Internal Control policy was updated in response to a fraud incident involving electronic fund transfers, changes to which, per policy revision, must now be verified verbally with the employee before they are executed. Motion to approve revised policies HR 105, HR 200, HR 204, and HR 603 Motion Policy Committee Second Murphy Buschkoetter <i>Motion Passed (roll call vote)</i>	Ayes: Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Shackelford, Shaw, Waechter-Mead Nays: None
Public Health Awards Committee N Shackelford	Shackelford presented Resolution No. 2023-3 and No. 2023-4 for board approval to recognize Thomas Choquette and Deena Burbach with 2023 Public Health Leadership Awards for extraordinary leadership and dedication to public health. Motion to approve the Public Health Awards Resolution Motion Neumann Second Waechter-Mead <i>Motion Passed (roll call vote)</i>	Ayes: Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Shackelford, Shaw, Waechter-Mead Nays: None
Staff Bi-Monthly Report M Bever	Bever provided action, success and activity highlights of the bi-monthly report. She emphasized expansion of communications about health (essential service 3) through a variety of venues (radio, TV, print, newsletters, website, social media, and the new electronic communications / TV monitors placed in each county) as well as outcome successes with communications using the example of increased radon test kit sales following a radon awareness campaign that included story of a local resident's radon testing and mitigation experience. Motion to accept the Bi-Monthly Report Motion Nejezchleb Second Murphy Buschkoetter <i>Motion Passed (voice vote)</i>	Ayes: All Nays: None
Communications from Director M Bever	Bever referred to the executive director report included in the Board Packet. She shared COVID-19 wastewater report for the infectious disease update; discussed staffing status; and provided an overview of NE bill LB 421.	
Evaluation of the Health Director Chair	Informational: Shackelford provided an update on the evaluation process for the Health Director.	

Communications from Board Members Chair	N Shackelford: Clay Center ambulance grant and fundraising; trying to hire summer staff for the Clay Center pool. S Nejezchleb: Fairfield - equipment grant for Lucas devise, 12-lead lifepad. D Shaw: Clay County - All communities got grants for ambulances K Murphy Boeschetter: Webster Co - ER is swamped with COVID cases C Neumann: Adams County - Jail project is progressing	
Announcements/Upcoming Events M Bever	Refer to the calendar of events on the back of the agenda.	
Local Community Leader	Guest: Chief Adam Story, Hastings Police Department, provided information regarding the use of Narcan to prevent opioid overdoses and the concern surrounding fentanyl use in the community.	
Public Comment	None	
Adjourn	Motion to adjourn Motion Neumann Second Waechter-Mead <i>Motion Passed (voice vote)</i> Adjourned 10:35am Next Meeting: May 3, 2023 Nuckolls County	Ayes: All Absent: Kleppinger (<i>left at 9:23</i>)

Respectfully submitted,

 *Nov. 21, 2023*

Charles Neumann, Secretary/Treasurer

Date

Board of Health

South Heartland District Health Department