



Board of Health

Clay County: United Church of Christ, 220 South Alexander, Clay Center, NE

May 1, 2019 8:30 a.m. (Light Breakfast available at 8:15 am)

AGENDA

Apprx. Time	Topic, Lead Person	Expected Outcomes
8:30 (4')	Welcome & Opportunity for Public Comment – President Nanette Shackelford, Chair	1. Meeting Call to Order, Open Meeting Statement 2. Introductions / Roll Call 3. Approve Agenda – Board Action 4. Public Comments
8:34 (1')	March 6, 2019 Board Meeting Minutes – Chair	Approve Minutes of January Meeting – Board Action
8:35 (20')	Introduction of Local Community Leader Guests: J.J. McKenzie, President, and Tara Higby, Vice President, Sutton Chamber of Commerce <i>Strategic Plan Goal 2B: Increase Community Engagement</i>	Board learns about Sutton Chamber of Commerce initiatives and how the community is working to improve and sustain quality of life.
8:55 (10')	Follow up to Annual Meeting Business: <ul style="list-style-type: none"> Survey Results on Board/Department Roles & Responsibilities and Board Meeting Effectiveness. Board Member Terms and Appointments <i>Governance – PHAB Domain 12</i>	1. Board identifies an area of success and an area for quality improvement. 2. Board roster reviewed and changes noted.
9:05 (10')	Finances – J. Streufert / M. Bever <i>Administration/Management - PHAB Domain 11, SP Goal 4</i> <ul style="list-style-type: none"> Financial Report / Line of Credit Update Grants/Funding Status/ Contracts/Subawards Status 	1. Accept Financial Report – Board Action 2. Awareness of financial health /funding sources/ budgetary needs
9:15 (10')	Committee Reports: Policy Committee – P. Meyer New or Revised Policies/Procedures: <ul style="list-style-type: none"> Ethics Procedures Cluster Protocol Policy on Determination to Implement Emergency Response Plan Employee Time Allocation Policy Financial Policy Inventory Policy Records Retention Policy <i>Governance – PHAB domain 12; ES 5; BOH Core Functions</i>	1. Approve Policies / Procedures – Board Action
9:25 (10')	Break (10 min) & Board 'Thank You's	Refreshment / Stretch & Move!
9:35 (10')	Committee Reports: Ethics Committee – N. Shackelford Board Training: Intro to Public Health Ethics <i>(multiple Essential Services; PHAB Domain 12)</i>	1. Board is aware of Ethics Committee deliberations and receives annual training in public health ethics
9:45 (10')	Bi Monthly Report on 10 Essential Services from Staff <i>Governance – PHAB Domain 12; All Essential Services</i>	1. Board is able to describe activities of the Department 2. Accept Bi-Monthly Report – Board Action
9:55 (10')	Communications from Exec. Director <ul style="list-style-type: none"> Executive Director's Report Q and A <i>Governance – PHAB Domain 12</i>	1. Latest updates on key issues, legislation, public health laws (PHAB Domain 6), staffing, funding, etc.
10:05 (10')	Funding the Foundational Capabilities of Public Health "Developing a Financing System to Support Public Health Infrastructure" – Public Health Leadership Forum <i>Governance – PHAB domain 12; ES 5; BOH Core Functions</i>	1. Board is familiar with the Evolution of Public Health and the Public Health Leadership Forum's proposed Public Health Infrastructure Fund
10:20 (10')	Communications from Board Members - Chair Announcements/Upcoming Events – All (see next page) <i>Governance – PHAB Domain 12</i>	1. SALBOH update –J Reimer 2. Board members share their community/county public health activities/issues and community or professional meeting briefs and legislative days – All Board Members
10:30	Adjourn	Board Action (<i>Next Meeting – July 10, 2019, in Nuckolls County</i>)



SHDHD Calendar

Board Members - Please consider attending and/or helping us promote these upcoming events and observances:

1. [Skin Cancer Prevention](#) – All year ‘round! South Heartland has higher skin cancer rates than Nebraska overall. Some people are more at risk for skin cancer – but skin damage from the sun’s ultraviolet (UV) rays, in the form of sun burn, increases everyone’s risk. Tanning is also a type of skin damage – no tan is a safe tan. Promote sun safety all year round – especially in children, adolescents and young adults.
2. [Diabetes Prevention](#): Ongoing: ‘Smart Moves’ Classes (Evidence-based [Diabetes Prevention Program](#)) – Share the brochure and refer people who might be eligible. SHDHD’s program has maintained Recognition status from the CDC!
3. [Falls Prevention](#): Tai Chi and Stepping On classes – find out when the next classes will begin in your county!
4. [Nuckolls County Health Fair](#) – April 27, 2019, 9 am – noon
5. [National Drug Take Back Day Events](#) – April 27, 2019, 10 am – 2 pm at SHDHD and ongoing at Webster County Sheriff’s Office
April 27th is the 17th National Prescription Drug Take Back Day, which encourages individuals to safely dispose of unused medications. The National Prescription Drug Take Back Day Initiative continues to remove ever-higher amounts of opioids and other prescription medications from the nation's homes, where they are vulnerable to misuse, theft, or abuse by family members and visitors, including children and teens. Since its inception, nearly 11 million pounds of expired, unused, and unwanted prescription medications have been collected through Take Back Day events. This weekend, approximately 6,000 collection sites staffed by nearly 5,000 partner law enforcement agencies will be open 10 a.m. to 2 p.m. local time.
6. [Bicycle Sunday Fun Day](#) – May 5
7. [SHDHD Strategic Planning, Part II](#) – June 10, 5 pm – 8 pm
8. [Military Family Fun Day](#) – June 29, 2019, 9 am – 4 pm, Timberlake Ranch Camp
9. [July Board Meeting](#) – July 10, 2019, Nuckolls County
10. [Clay County Fair](#) – 7/10 – 7/13
11. [Nuckolls County Fair](#) – 7/13 – 7/16
12. [Adams County Fair](#) – 7/17 – 7/21
13. [Webster County Fair](#) – 7/25 – 7/27
14. [Project Homeless Connect](#) – July 25, 10 am – 4 pm

Open Meeting Compliance:

- Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster Counties and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at the South Heartland District Health Department, 606 N. Minnesota Ave, Suite 2, Hastings, Nebraska. This meeting is being held in open session.
- A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.

South Heartland's Guiding Principles:

- We are committed to the principles of public health and strive to be a credible, collaborative and stable resource in our communities.
- We seek to perform our duties in a courteous, efficient and effective manner within the limits of sound fiscal responsibility.
- We work together to create a positive environment, listening carefully and treating everyone with honesty, sensitivity, and respect.

Board of Health Principles of Good Faith*:

- | | |
|--|--|
| <ul style="list-style-type: none"> ➤ Regularly attend and actively participate in board of health and committee meetings. If unable to attend, be able to provide a valid excuse for absence. ➤ Ensure that time at board of health meetings is set aside for updates on public health problems and what the health department is doing, or needs to do, in regard to such challenges. ➤ Have a thorough knowledge of the duties and provisions found in the bylaws and charter of the organization. ➤ Involve others in health department functions and funding efforts, special events, and activities to promote and support programs and services. ➤ Heed corporate affairs and keep informed of the central activities and operations of programs. | <ul style="list-style-type: none"> ➤ Support majority opinions of the board. ➤ Advocate for public health by communicating regularly with community leaders and elected officials about perceived needs and possible resources. ➤ Ensure minimum statutory or technical requirements are met regarding filing annual report, withholding employee taxes, etc. ➤ Record personal conduct and register dissents in the minutes, or by letter. ➤ Avoid any semblance of self-dealing or enrichment; discourage any business transactions between directors and the organization. ➤ Accept no pecuniary profits except that which is expressly provided in compensation or reimbursement within the bylaws or laws of the city, county, and state. |
|--|--|

*Board of Health Handbook, page 32

South Heartland District Health Department Strategic Plan 2013 - 2019

Vision: Healthy people in healthy communities

Mission: The South Heartland District Health Department is dedicated to preserving and improving the health of residents of Adams, Clay, Nuckolls and Webster counties. We work with local partners to develop and implement a *Community Health Improvement Plan* and to provide other public health services mandated by Nebraska state statutes.

Guiding Principles:

- ❖ We are committed to the principles of public health and strive to be a credible, collaborative and stable resource in our communities.
- ❖ We seek to perform our duties in a courteous, efficient and effective manner within the limits of sound fiscal responsibility.
- ❖ We work together to create a positive environment, listening carefully and treating everyone with honesty, sensitivity, and respect.

Goals and Priority Activities:

- 1. Provide leadership implementing the *Community Health Improvement Plan (CHIP)***
 - A. Monitor implementation of the plan and success achieving targeted outcomes, encouraging the use of evidence-based practices and reliable, accurate and timely measures and data
 - B. Work with partners to raise the visibility of the plan in our communities
- 2. Increase community engagement in the work of the South Heartland District Health Department (SHDHD)**
 - A. Identify “hearts/hubs” of small communities (places, events, and community leaders) and engage with them to collect feedback about health needs as well as to promote programs
 - B. Maximize the impact of board meetings by selecting visible community meeting sites, including a “Public Comment” agenda item and personally inviting local leaders to share their perspectives
 - C. Send clear, concise information to elected community officials on important public health legislation/issues at least once a year
- 3. Increase the Board’s capacity to perform core functions of public health governance**
 - A. Assess board members’ strengths, expertise and connections and use them effectively to further the work of the SHDHD
 - B. Provide brief training sessions at the end of three regularly scheduled board meetings and require members to participate in at least two training sessions per year
- 4. Assure sufficient resources to provide services**
 - A. Monitor legislative actions that could reduce Health Care cash fund and changes in funding streams related to the Affordable Care Act and other federal and state mandates
 - B. Continue focus on quality improvement and increasing operational efficiencies while providing staff and board members with the tools and training needed to do their work
 - C. Monitor SHDHD programs and services to identify where changes need to be made (reductions or expansions)
 - D. Assess sustainability when evaluating growth opportunities