

Board of Health Minutes

South Heartland District Health Department

Hastings Public Library, Meeting Room AB, 314 N Denver Ave, Hastings

September 6, 2023, 9:00am

Topic, Lead Person	Comments/Actions		Roll Call/Vote
	Staff	Michele Bever, Kelly Derby, Janis Johnson, Sam Coutts	
	Guests		
	Infection Prevention: Hand sanitizer and masks available		
<p>Welcome & Call Meeting to Order Board President (Chair)</p>	<p>The September 2023 Board of Health meeting was called to order by Board President, Nanette Shackelford at 9:03am.</p> <p>Open Meeting Statement read aloud by Board President, Nanette Shackelford: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i></p> <p>A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.</p>		
<p>Determine Quorum</p>	<p>Introductions/Roll Call</p> <p><i>Quorum met</i></p>		<p>Present Amyot, Grove, Jobman, Kleppinger, Kohmetscher, McMeen, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw</p> <hr/> <p>Absent Harrington, Stichka, Vance</p>

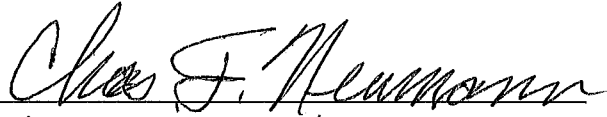
Approve or Amend Agenda	Motion to approve the September 6, 2023 Board meeting Agenda		Ayes: All
	Motion	Amyot	Nays: None
	Second	Shaw	
	<i>Motion Passed (voice vote)</i>		
Approve Minutes	Motion to approve the July 5, 2023 Minutes		Ayes: All
	Motion	Neumann	Nays: None
	Second	Nejezchleb	
	<i>Motion Passed (voice vote)</i>		
Finances K Derby	<p>KDerby noted almost \$1M in the bank, a net income of \$300K, and no debt except credit card. Of the \$1M cash, nearly half is earmarked for spending throughout the next year on a small number of lump-sum contracts that are in the planning/collaborating stages of development at this point. Also included in that figure, \$300K in expenses over the last three to six months ending June 30. The Indirect Cost Rate is currently 28%, in line with the Department's present negotiated rate, compared to 32% at the end of the fiscal year.</p> <p>C Neumann noted that the health department should be receiving an interest rate of 4% to 5% and that it should consider alternative methods of holding its funds. A recommendation was made that the department look into NPAIT (Nebraska Public Agency Investment Trust) out of Lincoln. Currently, they offer 5.25% daily interest.</p>		Ayes: All
	Motion to accept the Financial Report		Nays: None
	Motion	Kohmetscher	
	Second	McMeen	
	<i>Motion Passed (voice vote)</i>		
	Finance Committee C Neumann	Finance committee minutes were provided in the board packet. The FY 2024 Annual Budget, reviewed at the Budget Hearing, is being brought to the Board for approval.	
Motion to approve FY2024 Annual Budget			
Motion		Neumann	
Second		Kohmetscher	
<i>Motion Passed (roll call vote)</i>			

Lines of Sight / Performance Management Dashboard	<p>Informational: M. Bever referred the Board to four staff line-of-sight diagrams (indirect costs, oral health, emergency preparedness and disease investigation) that were included in the board packet, then reviewed the Performance Management Dashboard (also in the board packet) which summarizes progress on the performance measures for the department's identified lines-of-sight.</p>					
Staff, Part 1 - Bi-Monthly Report	<p>To augment the written Bi-Monthly Report, staff introduced themselves, noting their roles and key achievements/projects they are working on this period. Staff presenting: Erik Meyer, Corina Montalvo, Luisa Najera Torres, Brooke Wolfe, and Janis Johnson.</p>					
Stretch & Move	<p>Staff and Board mingled and networked.</p>					
Policy Committee S Nejezchleb	<p>Policy Committee minutes were included in the Board packet. Policy HR 203 (Travel Expense Reimbursement) was presented for approval following the Policy Committee review on August 24, 2023. HR 203 - revised the Meal Expense section from actual reimbursement to Per Diem, based on the U.S. General Services Administration Guidelines, which vary by city location.</p> <p>New Policy (Emergency Procedures) was presented for approval following the August 24, 2023 Policy Committee meeting. The new policy describes the health department's plan for making staff aware of the procedures and of training staff to use the procedures.</p> <p>Motion to approve revised Travel Expense Reimbursement policy HR 203 and new Emergency Procedures policy HR 5xx</p> <table border="1" data-bbox="394 1260 1206 1339"> <tr> <td>Motion</td> <td>Policy Committee</td> </tr> <tr> <td>Second</td> <td>Amyot</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Policy Committee	Second	Amyot	<p>Ayes: Amyot, Grove, Jobman, Kleppinger, Kohmetscher, McMeen, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw</p> <p>Nays: None</p>
Motion	Policy Committee					
Second	Amyot					
Staff, Part 2 - Bi-Monthly Report	<p>To augment the written Bi-Monthly Report, staff introduced themselves, noting their roles and key achievements/projects they are working on this period. Staff presenting: Tam Pauley, Jean Korth, Heidi Davis, Devi Dwarabandam, Liz Chamberlain, Julia Sarmiento and Sam Coutts.</p> <p>Bever reviewed highlights of the written bimonthly report - including the Public Health in Action images, 10 essential services progress/activities, Success Story by Heidi Davis on lead poisoning prevention, and the Staff Specific report.</p> <p>Motion to accept the Bi-Monthly Report</p> <table border="1" data-bbox="394 1837 1206 1917"> <tr> <td>Motion</td> <td>Nejezchleb</td> </tr> <tr> <td>Second</td> <td>Kohmetscher</td> </tr> </table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Nejezchleb	Second	Kohmetscher	<p>Ayes: All</p> <p>Nays: None</p>
Motion	Nejezchleb					
Second	Kohmetscher					

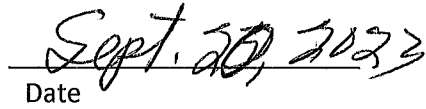
Stretch & Move	Staff and Board mingled and networked.	
Communications from Executive Director M Bever	Report included with the Board packet. M. Bever provided a briefing on COVID-19, COVID vaccines, and informed the Board SHDHD was submitting a proposal for funding to enhance capabilities in disease forecasting. She reviewed staffing status, financial activities (strategic plan goal for financial sustainability) including working toward Medicaid/insurance billing for some oral health and immunization services, and costing assessment for foundational services and capabilities. Feedback from the Public Health Accreditation Board for SHDHD's 3rd annual report was included in the packet. Also shared information on Social Determinants of Health - what they are and how SHDHD is screening for these. She noted that NALBOH has a new Board of Health self assessment tool. Nanette shared a timeline for the health director evaluation - board members can expect to receive an evaluation tool to complete in the next 2 months.	
Communications from Board Members Chair	K Murphy, Webster County: Reminded Board Members about the Early Learning Center opening in Blue Hill at the Methodist Church. Accepting ages through preschool and will have an after-school program. Can handle 60 children (70 on the list). Noted that the center must be open by December 1, 2023. T Kohmetscher, Webster County: Drug shortages across the board. Nebulizer treatments, oxycodone/acetaminophen, and Ibuprofen have shortages at the national level. Switching to other drugs requires Prior Authorization which delays filling prescriptions and sometimes the medication is unavailable by the time prior auth is received, causing further delays for the patient. Bever will send link to Nebraska's Drug Dashboard tool for shortages (so pharmacists/providers can know where certain drugs are available). M Kleppinger: Barrier to dentists taking Medicaid patients is Dental Medicaid reimbursement is low and it does not cover office overhead. New cancer treatment called CAR T-cell therapy that uses genetically modified T cells that fight cancer. C Neumann, Adams County: Noted that there's a cattle draft currently happening and that prices are good. It was also mentioned that there is a new jail being built locally, and that the state is building another prison.	
Announcements / Upcoming Events M Bever	Upcoming events, activities and announcements were provided on the back of the agenda.	
Public Comment	None	

Adjourn	Motion to adjourn		Ayes: All
	Motion	Neumann	Nays: None
	Second	McMeen	
	<i>Motion Passed (voice vote)</i>		
	Adjourned 11:20am		
	Next Meeting: November 1, 2023 Clay County		

Respectfully submitted,



Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department



Date