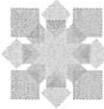
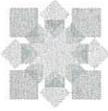


Board of Health Minutes
South Heartland District Health Department
Meeting Location: Red Cloud Community Center, Red Cloud NE
July 12 2017

Topic, Lead Person	Comments/Actions	Roll Call / Vote
	Staff Present: Michele Bever, Denise Ferguson	
Welcome & Public Comment - Chair	July Board of Health meeting was called to order by President R. Kuehner at 8:37 am.	
	Open Meeting Statement: Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls & Webster Counties, and that each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department, 606 N Minnesota Suite 2, Hastings NE. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for public's review.	
	Roll Call: <i>Quorum present</i>	Present: Blum, Bohrer, Christensen, Hallock, Kuehner, Kleppinger, Mead, Meyer, Reimer, Salyards, Samuelson, Shackelford, & Siemsen. Absent: Neumann & Oldham
	Introductions: None	
	Approve or amend agenda: Motion to accept agenda was made by M. Blum and seconded by P. Salyards <i>Motion Passed</i>	Yes: All No: None
	Public Comments: None	
Minutes of previous meeting	The Minutes stand approved as distributed.	
Committee Reports	<p>Policy Committee: PHAB Domain 12 Documentation P. Meyers reported that Policy Committee reviewed the documentation for PHAB Domain 12 and feels we are doing a good job finding examples that demonstrate the measures. Dr. Bever did a quick overview of the standards and measures in Domain 12 and highlighted some examples of documentation we are using. There will be a mock site visit for the staff and interested Board members scheduled in the fall.</p> <p>Nominating Committee: Kleppinger/Kuehner R. Kuehner announced he would be stepping down as Board President effective after July 12 meeting. He asked Mr. Kleppinger to report for the Nominating Committee</p> <p>Nanette Shackelford has been nominated for the President's position to fulfill the remainder of Mr. Kuehner's term (through March 2018). Mr. Kuehner asked for other nominations from floor. None being heard, the president called for a voice vote. <i>Motion Passed</i></p> <p>This creates a vacancy for Secretary/Treasurer position. Charles Neumann has been asked by the Nominating Committee to fill the remainder of Mrs. Shackelford's term (through March 2018). Mr. Kuehner asked if there were any other nominations from the floor for secretary/treasurer. None being heard, Mr. Kuehner called for a voice vote. <i>Motion Passed</i></p>	<p>Yes: All No: None</p> <p>Yes: All No: None</p>
Accreditation	Accreditation Update- Exec Director Dr. Bever shared about the Department's use of core competencies for workforce development, including assessing training needs by analyzing staff core competency self-assessments and utilizing a prioritizing process to identify top priorities for staff training.	



	<p>Motion to adopt Core Competencies for Public Health Professionals was made by J. Reimer and seconded by P. Meyers</p> <p>PHAB Accreditation Process Status - Dr, Bever shared a picture of the PHAB-u-bus location on the PHAB accreditation process map poster and said that 60% of the documents are ready for upload and 4 Domains are completed (i.e., all measures in the domain are ready for upload). The submission date has been pushed back to August 7. All Board members are welcome to attend the submission “event” and will receive details as the date nears.</p>	<p>Ayes: All Nays: None</p>
<p>Finances</p>	<p>Finances – Exec Director Dr. Bever gave the financial report, which showed an end of year balance of \$112.182.62.</p> <p>Motion to accept Financial report made by P. Meyer and seconded by N Shackelford. <i>Motion passed</i></p> <p>Line of Credit update –the line of credit was not used in this reporting period Grants/Funding Status – Dr. Bever gave updates on West Nile virus/ Arbovirus surveillance subaward, funding requests to City and County for immunization clinic support, Every Woman Matters/Health Hub subaward, Public Health Emergency Preparedness subaward, VetSET Making Connections contract (see Exec Director Report) Program Audits – Ebola – staff are logging their time to gather requested documents and answer questions requested by the program reviewers Dr. Bever shared that she had renewed SHDHD’s SAM (System for Award Management) account to be able to accept federal funds and she updated the Board on the initiative by LHDs to improve Grant/Subaward Process. While Denise was out on Medical leave, SHDHD contracted with a bookkeeping service to help with Quickbooks accounting and payroll processes.</p>	<p>Yes: All No: None</p>
	<p>Executive Director’s Report</p> <ul style="list-style-type: none"> • Audit agreement signed – Audit scheduled for August 15-16 • Grants/Funding Status (discussed during financial report – See Exec. Director’s report for details) • The bi-monthly report from staff was included in the Board Packets. Dr. Bever highlighted a study she participated in conducted by Dr. Dave Palm (UNMC College of Public Health) and shared the top findings in the resulting research brief. Participating in research studies falls under public health Essential Service 10. She also pointed out the bi-monthly report Story about our community health worker, Lorena Najera, and the impact she has made for one of the participants in the Spanish Smart Moves (diabetes prevention program) class. • Dr. Bever highlighted several partnerships, including the MOU with Brewery Lofts low income housing project to provide/coordinate health services and the partnership with the YMCA on the Y’s blood pressure project. 	
	<p>Communications from Board Members J. Reimer gave report from SALBOH and invited all members to attend PHAN conference in September.</p>	
	<p>Introduction of Guest: District 38 Senator John Kuehn Senator Kuehn gave a legislative update on LB471 and LB 223, discussed status and threats to Healthcare Cash Fund, and shared information on age demographic trends (fewer in the working age groups) in the state and how this can impact state programs going forward. The senator answered questions for BOH on Tobacco funds, legislative actions impacting counties, and other topics.</p>	
	<p>Next meeting: Sept 6, 2017 in Clay County</p>	



Adjournment	• 11:30 Motion to adjourn was made by J. Reimer and seconded by N. Shackelford. Voice vote called	Yes – All No - None
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Respectfully Submitted,

Signature: N. Shackelford Date: 8/30/2017

Nanette Shackelford, Secretary/Treasurer
Board of Health
South Heartland District Health Department